



Wicomico County Local Health Improvement Coalition Meeting Minutes

Friday, February 5, 2021 @ 9:30 a.m.

Meeting Name:	Wicomico Local Health Improvement Coalition	Meeting Location:	Virtual Meeting
Meeting Date:	Friday, February 5, 2021	Minutes Recorder:	Robyn Brown
Meeting Time:	9:30 a.m.	Minutes Reviewer:	Group

Meeting Attendees and Organizational Representation: Kiersten Baker (DHHC), Lisa Renegar (WiCHD), Jennifer Berkman (ESAHEC), Nicole Acle (Wicomico County), Michelle Hardy (WiCHD), Alane Caplan (Coastal Hospice), Steve Walas (Encompass Health), Dr. Thomas Tucker (CEC), Dhruvi Patel (UM Ext), Mae Esh (Holly Ctr), Donna Clark (HOPE Inc), Pattie Tingle (MAC Inc), Dr. James Cockey (WiCHD), Lori Brewster (WiCHD), Josh Boston (CHC), Kat Rodgers (TidalHealth), Habacuc Petion (NewBirth), Doug Wilson (Community), Cathy Woodward (DSS), Robyn Brown (WiCHD)

TOPIC	DISCUSSION	ACTION
WELCOME	Lisa Renegar called the meeting to order at 9:30 a.m. and reminded members to mute themselves when not speaking. Members announced themselves.	
DECEMBER MINUTES REVIEW / APPROVAL	Kat Rodgers noted the misspelling of her last name but made a motion to approve December minutes as written, seconded by Doug Wilson, and carried.	
DRAFT GOALS AND OBJECTIVES FOR LOCAL BEHAVIORAL HEALTH	<p>Michelle Hardy presents her screen to the group showing the draft of the Goals and Objectives for the Local Behavioral Health Authority and the draft was reviewed.</p> <ul style="list-style-type: none"> ● Goal 1: Move toward an integrated system of care <ul style="list-style-type: none"> ○ Objective 1.1 has changed a little because we have changed our bylaws and been approved <ul style="list-style-type: none"> ■ The only change to this was “Looking at changes or additions to our membership to make sure that is reflective of our community” ○ Objectives 1.2 - 1.4 have not changed ● Goal 2: Improve access and quality of service throughout the continuum of care <ul style="list-style-type: none"> ○ Objective 1.1 , Strategy 2.2 (changes) <ul style="list-style-type: none"> ■ With our Tri-County Resource Guide that we put out, We want to work on either translating the entire guide or having a separate section in the guide letting providers know who individuals can turn to for interpretation services. <ul style="list-style-type: none"> ● We’re going to be asking providers, if you offer interpreter services or have bilingual staff on site because there is a difference and what types of languages do they offer ■ We are looking at our tobacco cessation initiatives and this year we are going to put a section in our Resource Guide with our tobacco cessation contacts. ● Goal 3: Collecting, looking at and analyzing data <ul style="list-style-type: none"> ○ We are going to be maintaining a resource listing of available data sources. 	

	<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ We have a workgroup within that group and Lisa Renegar is the chair of that committee <ul style="list-style-type: none"> ● They have developed an extensive data resource listing that will be published on our website and will be shared with our partners and the LHIC once it's finalized. ● Goal 4 is looking at promoting overall health, promoting wellness and safety to all individuals. <ul style="list-style-type: none"> ○ This is talking about Mental Health First Aid and Hearing Distressing Voices courses. ○ This section is not changing ● Goal 5 talks about maintaining our infrastructure as the LBHA <ul style="list-style-type: none"> ○ This section has basically remained the same. ● Michelle asked Lisa if there is a letter of support from the LHIC that was sent in last year. Lisa will check with Cathey as she would have written the letter for the group. ● The plan is due in 2 weeks and Michelle will finish it and send it to Lori Brewster to review before submitting to BHA. ● Michelle states that a letter will be drafted for Mary-Beth to sign saying that the Goals and Objectives have been approved ● Mary-Beth states to email her when it's done and she will sign it ● Doug poses if there is a need for a motion to approve it. ● Doug approves the motion and is seconded by Thomas 	
--	--	--

<p>BYLAWS & MEMBERSHIP UPDATE</p> <p>LISA RENEGAR</p>	<p>Membership</p> <ul style="list-style-type: none"> ● Cathey and I did a review of the membership in December. We only reviewed voting members but that may change as we update our bylaws. <ul style="list-style-type: none"> ○ 9 out of 25 (36%) voting members didn't meet the 50% attendance requirement. <ul style="list-style-type: none"> ■ We did count as present if a rep was sent on behalf of the individual ○ We reached out to the 9 members - 3 will remain on, the other 6 have been removed ○ We now have <u>19 voting members</u> and <u>11 non-voting members</u> for total of <u>30 members</u> <p>Bylaws</p> <ul style="list-style-type: none"> ● Group consists of Marybeth, Jennifer, Dhruvi, Marian and me. We met on 1/27 to start working on the updates and will meet again on 2/24 and 3/10. <ul style="list-style-type: none"> ○ First meeting we discussed the membership section <ul style="list-style-type: none"> ■ Ways a person can be a member: We discussed a need to market our group via flyer/brochure and include ways a person can be a member <ul style="list-style-type: none"> ● Currently informal, posted on website to contact if interested. ● Discussed using Interest Form but we don't want to make an interest form mandatory (continue to keep informal) <ul style="list-style-type: none"> ○ Would like to post bylaws on website and include a link on the interest form so people know what to expect ■ Vote on new members? After discussion we determined that since there is no criteria for membership, there wasn't a need for a vote ■ Voting and NonVoting Memberships: Think it's important to keep voting/non-voting 	
---	---	--

	<p>members to avoid people voting on issues they aren't fully aware of - just need to avoid the term quorum since that was an issue before</p> <ul style="list-style-type: none"> ■ Annual Membership Review: Also agreed that when the roster is being updated annually, we will do membership review on all members (voting and nonvoting) and also <ul style="list-style-type: none"> ● Ask on an annual basis peoples expected level of engagement for the year. 	
<p>CROSS SECTOR COLLABORATION AND ENGAGEMENT</p>	<p>Cross Sector Collaboration and Engagement</p> <ul style="list-style-type: none"> ● Lisa asked if anyone in the group has expertise in this area to please reach out to her. ● Lisa then presented her screen to the attendees and said that she would also email the resources that are being presented. <ul style="list-style-type: none"> ○ Tool #1: The Public Foundation has a Readiness Matrix for Cross Sector Collaboration <ul style="list-style-type: none"> ■ This tool has you take a look at what you have in common, what the differences are, what the barriers are and then the areas that we want to collaborate on. <ul style="list-style-type: none"> ● The areas that we want to collaborate on are around the health priorities for the county. ● We would pull this group together and work through this tool. ○ Tool #2: Index of Engagement Techniques <ul style="list-style-type: none"> ■ This was a resource that was shared during a 6 week webinar that Lisa attended on conducting our community health needs assessment virtually. ■ When we look at community engagement this is the continuum that she's been seeing over and over, even for the LHIC Grant that we received. ■ When we look at this continuum we have: Inform, Consult, Involve, Collaborate and Empower. <ul style="list-style-type: none"> ● It goes from us providing information to whatever population that we want to work with to actually having them being involved and having ownership. ● Lisa would be curious as to what folks thought as to where we fell on this continuum. She feels that depending on the issue we would fall anywhere from "Consult" to "Collaborate" right now. ■ What this guide does is for each of those categories and it shows you the different techniques you can use to help engage whatever population or partners that you are trying to engage with. ○ Tool #3: The guide for Conducting Successful CHA/CHIPs Virtually During COVID-19 <ul style="list-style-type: none"> ■ This guide has a link to all of the presentations that were done over the 6 week webinar ■ You can click on the link inside the guide and it will take you to the YouTube series. ■ There are lots of resources on how you can to virtual engagements <ul style="list-style-type: none"> ● During the webinar they demonstrated some of these tools. <p>Kat thanked Lisa for the good job and summary of the process for the health assessment and is excited about the direction that it is going.</p>	

SUBCOMMITTEE AND PARTNER UPDATES

Lori Brewster (Wicomico County Health Department)

- We began the vaccination process related to COVID back in December and it's going very well with the exception that we don't have enough vaccines for coming into the county.
- We are scheduling clinics when we find out what our allocation is for the next week. This is a struggle because we learn on late Friday or Saturday night what our allocation is for the week starting Monday.
- To date we've received 4,400 doses to date.
 - We are vaccinating 65 & older, educators, health care workers and first responders right now.
 - Even though the state has opened up 1C now
 - There are 8,000 individuals in the cue that are asking for the vaccine, we are getting that dwindled down.
 - We are working with MAC Incorporated to help call come of the seniors that don't have the computer skills needed to get registered. Thank you Pattie.
- We are working with the State on having a mass vaccination clinic in Wicomico County
 - Nothing has been formalized, they just came down for a site visit to determine where they wanted to do it.
 - Planning partners meeting as soon as the state is free
 - Probably will kick that off in March at some point
 - This is all vaccine allocation dependent.
 - We're not sure how this will look.
 - More to come as we get more information on that.
- This is taking up most of our time along with contact tracing and the call center.
- We have received many accolades on the organization on the clinic at the Clvic Center
 - There have been some complaints because of people not being able to get vaccinated
- Also in the county, both Walmart and Sam's Club are offering the vaccines. It's possible that they are scheduling 3-4 weeks out with appointments.

Donna Clark (HOPE, Inc.) (Not present but emailed Lisa her updates)

- HOPE is continuing to see clients by appointment only on Tuesdays and Thursdays and is open from 8:30 - 1:30 410-677-0757.
- Dental still has funding in the adult dental assistance outreach program and they can still help those in need.
- Hope INC has been providing assistance for documentation and guidance through the social service and social security administration process
- The Cold Weather Shelter managed by Walter Davidson is open and located at the Langler memorial building on North Division Street. It opens at 5 pm each day
 - The census has been 18-25 men

Community Health Improvement Plan / Community Health Needs Assessment

- Community Health Needs Assessment - also called Community Health Assessment:
- We will begin planning for the 2022 CHNA

- The process identifies key health needs and issues as well as assets in our community
- We use the results as the basis for revising/updating our community health improvement plan (CHIP)
- Partners at this point include TidalHealth Peninsula Regional, SCHED and WiCHD.
- Will again be using the consultant Conduent Healthy Communities Institute (HCI)
 - <https://www.conduent.com/community-health/>
 - First meeting is March 23rd

Behavioral Health Workgroup

- Meeting monthly, virtually, with three subgroups also meeting regularly. They are continuing to work on the goals and strategies in the Local Behavioral Health Authority's county plan for mental health and addictions focusing on
 - Cultural and Linguistic Competency
 - Harm Reduction
 - Data and Mental Health First Aid
 - Will soon be releasing 2 projects - Inventory of Health Resources and a Data Fact Sheet

Chronic Disease Workgroup

- Met in January - programs are still offering services
- CHRC grant
 - DPP HALT is in process - we have hired our consultant - Malinda Cecil. She will be attending the HALT DPP Coach training on 2/18 and then implement a class (16 weeks)
 - Posted for our Academic Detailer consultant.
 - Michelle and Lisa will brainstorm where to go from here.
 - If anyone in the group has suggestions on hiring an academic detailer please let Lisa know
 - Reminder that part of this funding is allowing the state to provide some trainings (listed in LHIC Technical Assistance Newsletter on also on their website)

Mae Esh (Holly Center)

- Holly Center has had quite a few outbreaks over the end of December and January that are over.
 - A huge thank you to the Health Department for the additional guidance that was given to our own infection control team to make sure we were doing all that we were needing to be doing and then some.
 - Officially off Quarantine in all areas as of January 14th.
 - Cases amongst staff were very high.
- Started 1st dose of Moderna Vaccines on January 20th.
- Getting ready for Mandatory testing in February
- Starting 2nd Dose of Moderna Vaccine on February 11th
- Our EHR plan finally is well underway and the team is choosing a vendor for the facility.
- There are 4 of us that are plunging today into 4 kiddie pools today on campus for the Developmental Disability

Special Olympics (Delaware's Day), our team has raised quite a bit of money to support that.

Michelle Hardy (WiCHD Prevention and Health Communications)

- Obesity screening is going well, there is an MOU with the Village Dental Center
 - 68 youth have been screened, 20 of them were found to have been obese and have provided education for 22 families on diet.
- The State had some extra money where we were able to enter into an MOU to provide them with an additional \$3,500 to purchase PPE
 - Let Michelle know if you know of any dental providers that might be interested in this. The state wants to expand this program
- The Violence Prevention with MAC is going well they are doing virtual "Stepping On" programs at MAC & Pine Bluff and enhanced fitness program
- The HALT DPP will be starting soon.
- Walk Wicomico facebook page has not been updated yet. Michelle has talked to the city and they are going to look at it from an administrative standpoint to see if they're able to make any changes to it
- We plan on hiring for Cara's position.

Alane Capan (Coastal Hospice)

- Would like to give a shout out to the Health Department for their support during COVID in getting our staff vaccinated (es
- We have had a couple of outbreaks on our inpatient unit and our Worcester County location.
 - We do not have an outbreak in either facility now.
- We have had some positive staff members and many patients that have come to us have been in the hospital ill and aren't allowed any visitors. We get the referral when they are dying so that they can see their family for a few days before they die.
 - Our staff has had to wear full precautions because of this and we have had to have a lot of guidance from the Health Department.
- We continue to see a large number of hospice patients and palliative patients and I appreciate all of the support from the Health Department.

Kat Rogers (TidalHealth)

- We have been involved with COVID Vaccinations since the middle of December.
 - We've been allocated over 9,000 first doses and have administered 90%; we keep 10% as a buffer just in case something happened
 - In the last week or so the allocations have decreased to basically nothing for the hospital.
 - Just by luck we ended up getting an additional tray of Pfizer to use next week.
 - We have a long list of people who have contacted us and are waiting to get the vaccine that are very high risk patients.
 - We have coordinated with the vulnerable populations task force to identify people/community members who might need additional help in getting an appointment to

get vaccinated.

- We don't have any indication from the state that we at the hospital have substantially more vaccine coming, which is concerning.
- The state has 70,000 doses a week and they have allocated that across the board originally for the hospitals and the health department but since they have added in the retail pharmacies they haven't increased the number of doses throughout the state. 10,00 doses have been diverted to the retail pharmacies
- They are about to open 2 mass vaccination clinics in Prince George's county, they will need more doses for these clinics.
- Overall on the Eastern Shore in the rural communities, We've been more efficient in vaccinating at a higher proportion at about 12% including midshore and lower shore as opposed to across the bridge for whatever reason.

Pattie Tingle (MAC)

- MAC is assisting seniors without access to the internet to schedule appointments for vaccine administration.
- At this point we are not encouraging seniors to call MAC to schedule those appointments.
 - We are encouraging seniors to call the Health Department who will then provide MAC with a list of seniors who are needing assistance.
- We are continuing our Grab and Go sites along with our home delivered meals.
- Our meal sites are in 3 different locations throughout the county. We are up to 108 meals a day at both sites.
- MAC is concerned about the social isolation that our seniors are experiencing and the onset of depression.
- The virtual provision of these evidence based programs seems to be supporting seniors through this process
 - Hosted our Winter Institute which was an internet based virtual learning platform. Approximately 214 seniors participated in this 2 week workshop learning experience.
- We are able to provide tablets to seniors with tablets who do not have such devices, they have been modified for a simplified use and that permits ease of access and ease in participation in the evidence based programs that were referenced earlier.
- Also doing a partnership with Developmental Disabilities Administration doing trainings on Dementia and Alzheimer's related care.
- MAC is very appreciative of the work and support that it has received from both the Health Department and TidalHealth and our partners on this call to help support our seniors in the community.

Habacuc Petion

- Operating a virtual learning support school center.
 - We are transitioning from the Langler building to another building close to ours so we have seen a little decline in our attendance. Things are getting better.
- We are still doing community health education through our radio station and our social media.
- We just hired a bilingual person as a community health educator to reinforce what we are doing to do outreach, health education, prevention and referrals thanks to a small grant that we've received.
- Now we can focus on COVID vaccination as there is a hesitancy for people in our community to actually take the

	<p>vaccine.</p> <ul style="list-style-type: none">○ After doing a small survey in the church, about 80% say they are not ready to take the vaccine.	
ADJOURNMENT	<ul style="list-style-type: none">● The meeting was adjourned at 10:30 a.m. after a motion to adjourn was approved by Nicole Acle and seconded by Lisa Renegar.	
NEXT MEETING	Friday, April 2 , 2021 @ 9:30 a.m. (VIRTUAL OR IN PERSON MEETING TO BE DETERMINED)	